

7/17/09

Executive board meeting. Woodstock PTA

present: EB Ferdig, Michelle Braulick, Karen Atkins, Susan Millsap, Michelle Culley, Audrey Rozell, Liz Collins

8:06 am

Roles of officers

Volunteer coordinator:

will pass out information at PTA meetings

send out e-mails to recruit volunteers

volunteers will be referred to the appropriate event leader (event leaders should also be getting their own volunteers)

Playground chair:

Randy has stepped down as playground chair. Susan Millsap will take on the chair position temporarily; directing and delegating.

Annette Wade, Project Management Chair, is currently pinning down the costs.

Harvest Carnival:

Susan Millsap is helping Beth Martin with the fundraising piece.

Newsletter:

EB Ferdig is responsible for the newsletter which will be published once a week on Thursdays with classroom updates and Shu Ren information.

Deadlines for submissions will be Tuesdays by 5:00pm.

September 3rd the first newsletter will go out.

August will be Susan's last PTA mailing.

Immersion Program Representative:

EB Ferdig will provide communication between the PTA and Shu Ren

Leslie Bienen is the Shu Ren representative.

Neighborhood Program Representative:

will be Beth Martin, who will try to connect to neighborhood parents

Treasurer:

Michelle Braulick will be responsible for audits, check writing, finalizing the budget and managing the books.

Karen Atkins, as Assistant Treasurer, will be available for making deposits, creating a PTA membership spreadsheet with all the members' addresses and information. This information will be kept on-line to keep track of who is a member for voting purposes.

Karen will also be a check signer along with EB Ferdig.

Membership

Membership checks have been collected.

Only a Wells Fargo checking account will be maintained at Wells Fargo

Leadership Training:

required for at least 3 of our exec board, but all can go. dates on Oregon PTA web site (8/8 at Franklin high; 8/22 at a school in McMinnville; 9/12 at Mt Tabor middle)

Budget Items:

1. no line item for childcare (had been \$25 per meeting). We will try to arrange something for childcare, but not on a PTA-funded basis. Perhaps kids from Hosford with some adult supervision, in the Woodstock gym?
2. there is no money in the account to allow for field trips at this point. Will continue to have updates as budget allows, or after the audit. Need to have funds for field trips available in October.
3. reflections/ art education: Liz Collins will try to research this. It is a fall program so unlikely to get off the ground for 09-10 but more likely to start planning in 1/10 to get into the school for fall of 2010. Needs to be planned in the spring it would seem.
can we come up with our own art education program? Can we use one of our winter family fun nights to devote to art?
4. there is no money available to allocate any to the student store
5. school historian: there is no money available to have a line item for the historian
6. general supplies line item will decrease to \$150
7. harvest carnival: has a \$500 budget. We can reuse some old prizes left over from last year, get some small candies. Also do crafts, decorate pumpkins, do cake walk—things where the game itself is the prize
8. clothing drive: no money available in the budget for it. We can limit options to what they most need—jeans, winter coats, new socks and underwear and thus limit the need for washing and management at Woodstock so we eliminate the need for a budget for this.
9. teacher appreciation: make it more parent-driven, thus less money needed from the PTA. We can ask for parent work and donations of cash. Class reps will be the likely source of help and fundraising on this.
10. Celebrate Reading week: has a \$150 budget from the PTA. This will stand.

11. Talent show: No money allocated for decoration. The committee can ask if they need it and we will see where things stand, but perhaps they will manage without a budget from PTA

12. Spring Performance: no money in the budget.

13. 5th grade: budget shared with Shu Ren. We will provide \$100 this year (goes for t-shirts, sharpies, cakes)

14. last-day picnic: make it pot-luck only, so no money from PTA. We do not need to provide hotdogs this year.

15. art show: \$100 for tape and misc to hang artworks

16. young readers choice: Allocating no money—not sure what the money goes to or what the event requires. Until we know, no money.

17. office supplies: allocate \$50 for paper

18. background checks: leave as is. We need to maintain this.

19. t-shirts: need to pre-order some to have available at events, but will not put in specific budget amount

Yearbook Club: being managed by parents this year. \$200 will be budgeted to support them.

quorum for meetings will be set at 12. Standing rules will be distributed instead of read.

agenda for 1st PTA meeting: Kellie Johnson will be the parliamentarian and needs to be added to the agenda

dine-out nights: Burgerville will be happening again, starting with 9/17/09. We need to get teachers and some kids to serve.

meeting adjourned.